Summer Sessions 2018

Undergraduate Admissions, Registration, & Tuition Form Instructions

To Register for Classes:

• **Non-Lehigh students** should use the attached forms. Non-Lehigh students are defined as undergraduate students at other colleges, high school students, and adults not presently attending college.

• **Graduate students** should contact the Dean’s office in the college in which they wish to enroll for the proper forms.

• **LVAIC** students should use a cross-registration form available from their home Registrar’s Office.

• **Students** interested in a Study Abroad program should contact the Study Abroad Office.

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**Admissions Form** *(page 2)*

**Section I**

Please complete all information.

**Section II**

**Students attending other colleges or universities:** Have this section completed by your Registrar. If you are unable to present this form to your Registrar, an official transcript may be substituted. Please note: We cannot guarantee that your home institution will accept all credits earned at Lehigh. You should check with your advisor before taking courses at Lehigh if you intend to transfer the credits earned.

**High school students:** This form should be accompanied with an official transcript from your current high school.

**Adults not presently attending college:** This form should be accompanied with an official transcript from the last educational institution attended (high school or college).

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**Registration Form** *(page 3)*

Please enter the course(s) you are registering for in the appropriate session. The course number is the hyphenated number in the beginning of the course description. The CRN number is the five digit number at the end of the course title.

**Tuition Payment**

Lehigh University no longer sends out paper bills. Lehigh utilizes an electronic system for billing called e-bill. After you have set up your Lehigh University user account, please go to “go.lehigh.edu/ebill” to set up your e-bill account. E-bill will allow you to give permission to others (such as your parents, guardians, or employers) as authorized users for your account. Please note: If you are paying by credit card, you will need to pay your tuition and any applicable fees by calling or visiting the Lehigh Bursar’s Office by the end of business on the first day of classes to avoid late fees. If you have any questions about the e-bill system, please send an email to inburs@lehigh.edu

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**Please note:** Your admission and registration is **not complete** until your official transcript and all required documents are received in this office and tuition and fees are paid in full.

The maximum number of credits you can take is 8 per session. If you wish to take more than 8 credits in any one session, you must submit a petition to the Lehigh Registrar’s Office.
Section I: Student Information — please print legibly

Name ___________________________ Social Security # _______________________

☐ Male ☐ Female  Birth Date ______________________________

Home Address ____________________________ City ___________________________ State_____ Zip_______

Home Phone__________________  Cell Phone__________________  Email _______________________________

Provide the “current” information below ONLY if different from your home information:

Current Address__________________________ City_________________________ State_____ Zip_______

Current phone __________________________ Current email _______________________________

Have you ever attended Lehigh before?  ☐ Yes  ☐ No  If yes, when______________________________

☐ as an undergraduate student  ☐ as a graduate student

I intend to work toward a degree at Lehigh?  ☐ Yes  ☐ No

If yes, what degree _______________________________________________________________________

I am:  ☐ An incoming Freshman at Lehigh University (must be accepted for Fall 2018)

☐ A incoming freshman or ☐ student at ____________________________ College/University

☐ A student at ____________________________ High School

☐ An adult not presently attending college

Reason for taking a summer course _________________________________________________________________________

Section II: Supporting Documents

Students Attending Other Colleges or Universities:

*High school students do not use this section. High school students need only submit an official transcript.

☐ Have this section completed by your Registrar or  ☐ Request an official transcript be sent.

__________________________________________ is a student in good standing and prerequisites are met at

Name of Institution

__________________________________________ and has permission to take

Course No(s), and Course Name(s)

__________________________________________ at Lehigh.

Registrar’s Signature/Stamp

College Seal

Return Completed Form to:
Lehigh University, Office of Summer Sessions, Jordan Hall, 115 Research Drive, Bethlehem, PA 18015
Call: (610) 758-3966; Fax (610) 758-6102 (Note: Official documents such as transcripts or records with University Seals must be mailed or hand-delivered to the Summer Session’s Office.)
# Summer 2018 Registration Form

**THIS FORM IS TO BE USED BY NON-LEHIGH UNDERGRADUATE STUDENTS ONLY!**

Lehigh undergraduate and graduate students should register through Banner.

All non-Lehigh graduate students should contact the Dean of the College in which they wish to enroll for the proper forms.

Student Name ___________________________________ Social Security # ____________

Student Signature ________________________________

Home Institution

(if currently attending college)

### Full Session  May 22 - August 9, 2018  (Exams are 8/10 - 8/11)

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<thead>
<tr>
<th>Dept.</th>
<th>Course #</th>
<th>Course Title</th>
<th>CRN #</th>
<th>Credit Hours</th>
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### First Session  May 22 - June 28, 2018  (Exams are 6/29 - 6/30)

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### Second Session  July 2 - August 9, 2018  (Exams are 8/10 - 8/11)

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### Open Learning  *(List dates)* ________________________________

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**Lehigh University Office Use Only**

Advisor Signature ___________________________________ Date ____________

Processing __________________________________________ Date ____________

☐ Official Accept  ☐ Tentative Accept

*Lehigh University Summer Sessions 2018*