Summer Sessions 2017
Undergraduate Admissions, Registration, & Tuition Form Instructions

Full Session — May 23 - August 10   First Session — May 23 - June 29   Second Session — July 5 - August 10

To Register for Classes:
• Non-Lehigh students should use the attached forms. Non-Lehigh students are defined as undergraduate students at other colleges, high school students, and adults not presently attending college.
• Graduate students should contact the Dean’s office in the college in which they wish to enroll for the proper forms.
• LVAIC students should use a cross-registration form available from their home Registrar’s Office.
• Students interested in a Study Abroad program should contact the Study Abroad Office.

filling out the forms . . .

Admissions Form (page 2)

Section I
Please complete all information.

Section II
Students attending other colleges or universities: Have this section completed by your Registrar. If you are unable to present this form to your Registrar, an official transcript may be substituted. Please note: We cannot guarantee that your home institution will accept all credits earned at Lehigh. You should check with your advisor before taking courses at Lehigh if you intend to transfer the credits earned.

High school students: This form should be accompanied with an official transcript from your current high school.

Adults not presently attending college: This form should be accompanied with an official transcript from the last educational institution attended (high school or college).

Registration Form (page 3)
Please enter the course(s) you are registering for in the appropriate session. The course number is the hyphenated number in the beginning of the course description. The CRN number is the five digit number at the end of the course title.

Tuition Payment Form (page 4)
Please fill out the form and return it with payment to the Bursar’s Office whose address is on the form.

Please note: Your admission and registration is not complete until your official transcript and all required documents are received in this office and tuition and fees are paid in full.

The maximum number of credits you can take is 8 per session. If you wish to take more than 8 credits in any one session, you must submit a petition to the Lehigh Registrar’s Office.
Section I: Student Information — please print legibly

Name ____________________________________________________________  Social Security # _______________________

☐ Male  ☐ Female  Birth Date ______________________________

Home Address ________________________________________ City_________________________ State_____ Zip_________
Home Phone__________________  Cell Phone__________________  Email ________________________________________

Provide the “current” information below ONLY if different from your home information:
Current Address_______________________________________ City_________________________ State_____ Zip_________
Current phone ______________________________  Current email ____________________________________________

Have you ever attended Lehigh before?  ☐ Yes  ☐ No  If yes, when__________________________________________
☑ as an undergraduate student  ☐ as a graduate student

I intend to work toward a degree at Lehigh?  ☐ Yes  ☐ No
If yes, what degree ______________________________________________________________________

I am:  ☐ An incoming Freshman at Lehigh University (must be accepted for Fall 2017)
☐ A incoming freshman or student at _____________________________ College or University
☐ A student at _____________________________ High School
☐ An adult not presently attending college

Reason for taking a summer course _________________________________________________________________________

Section II: Supporting Documents

Students Attending Other Colleges or Universities:
*High school students do not use this section. High school students need only submit an official transcript.

☐ Have this section completed by your Registrar or  ☐ Request an official transcript be sent.

______________________________________________________is a student in good standing and prerequisites are met at

Student Name

______________________________________________________, and has permission to take

Name of Institution

______________________________________________________ at Lehigh.

Course No(s), and Course Name(s)

______________________________________________________

Registrar’s Signature/Stamp

College Seal

Return Completed Form to:
Lehigh University, Office of Summer Sessions, 436 Brodhead Avenue, Bethlehem, PA 18015
Call: (610) 758-3966; Fax (610) 758-6102 (Note: Official documents such as transcripts or records with University Seals must be mailed or hand-delivered to the Summer Session’s Office.)
### Summer 2017 Registration Form

**THIS FORM IS TO BE USED BY NON-LEHIGH UNDERGRADUATE STUDENTS ONLY!**  
Lehigh undergraduate and graduate students should register through Banner.  
All non-Lehigh graduate students should contact the Dean of the College in which they wish to enroll for the proper forms.

**Name**  
**Social Security #**

**Home Institution**  
*(if currently attending college)*

#### Full Session  
May 23 - August 10, 2017  
(Exams are 8/11 - 8/12)

<table>
<thead>
<tr>
<th>Dept.</th>
<th>Course #</th>
<th>Course Title</th>
<th>CRN #</th>
<th>Credit Hours</th>
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<tbody>
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#### First Session  
May 23 - June 29, 2017  
(Exams are 6/30 - 7/1)

<table>
<thead>
<tr>
<th>Dept.</th>
<th>Course #</th>
<th>Course Title</th>
<th>CRN #</th>
<th>Credit Hours</th>
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#### Second Session  
July 5 - August 10, 2017  
(Exams are 8/11 - 8/12)

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<tr>
<th>Dept.</th>
<th>Course #</th>
<th>Course Title</th>
<th>CRN #</th>
<th>Credit Hours</th>
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#### Open Learning  
*(List dates)*

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<th>Dept.</th>
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<th>Course Title</th>
<th>CRN #</th>
<th>Credit Hours</th>
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**Student Signature**

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**Lehigh University Office Use Only**

**Advisor Signature**  
**Date**

**Processing**  
**Date**

[ ] Official Accept  
[ ] Tentative Accept
Summer 2017 Tuition Payment Form

Tuition Payment Due Dates *(without late fees)*:

- ☐ Full Session due May 23, 2017
- ☐ First Session due May 23, 2017
- ☐ Second Session due July 5, 2017
- ☐ Open Learning due 1st day of class

*Student Name _________________________________________________________ LIN ___________________

* Total Tuition Paid ____________________________ *(total credits registered for x $735 per credit hour)*

* Advance payment does not guarantee acceptance of admission. If, for any reason admission is denied, a full refund will be issued to payer.

Tuition Payment Options:

- ☐ (1) Pay cash in person directly at:
  Lehigh University
  Bursar’s Office
  27 Memorial Drive West
  Bethlehem, PA 18015
  Phone: (610) 758-3160
  Fax: (610) 758-3033

- ☐ (2) Check *(made payable to Lehigh University and include with admission/registration form)*

- ☐ (3) e-check - pay online with echeck at https://go.lehigh.edu/ebill *(You must have a Lehigh username & password.)*

- ☐ (4) Tuition Remission
  Name ___________________________ Department _______________ Relationship __________

- ☐ (4) Credit Card payment ☐ Visa ☐ MasterCard ☐ American Express *(please indicate one)*

Cardholder Name __________________________________________________

Student Name _____________________________________________________ Student SSN or LIN __________

Cardholder Address ____________________________________________

Street _______________________ City __________ State Zip __________

*PLEASE NOTE, Cardholder Address must be complete, including zip code.*

Cardholder Signature ____________________________________________ Date __________________________

Credit Card # ___________________________________________________ Expiration Date __________________

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